

REGION IV BEHAVIORAL HEALTH BOARD MINUTES

October 9, 2014 - 11:00 a.m. TO 1:00 PM

Region 4 Offices Westgate Campus, Room 131

1720 Westgate Drive, Boise, ID 83704

Facilitator: Laura Thomas, CRDS Region 4

Board Attendees: Jeremy Clark, Trini DeMarco, Greg Dickerson, Winslow Gerrish, Steve Graci, Elt Hasbrouck, Brandi Hissong (via Video conference), Kelly Jennings, Kim Keys, Amy Korb, Rhea Morrison, Shelley Retter, Christopher Saunders Christy Sofaly (via phone), Christina Smith, Sabrina Swope, Jim Tibbs, Ken Widick, Vicki Wilkins, Jess Wojcik and Laura Thomas (staff)

Members of the Public: Rosie Andueza, Darren Bushee, Aaron Dapoli, Jennifer Fishman, LaDessa Foster, Audrey Palmer, and Tracy Roe

Board Excused Absences: Elizabeth Francis, Gina Westcott

Agenda	Presenter	Discussion	Action/Next Steps
Introductions Consent Agenda approval	Laura Thomas	Meeting called to order; introductions were made for all in attendance. Commissioner Hasbrouck moved that the consent agenda be approved and therefore Agenda, September minutes and Optum Quarterly report were approved.	Consent agenda approved
Old Business – ByLaws – quorum, officers,	Laura Thomas	<p>The Board reviewed the draft bylaws information on quorum, officers and executive committee, and termination of a board member for cause. Discussion was held on each point and the following unanimous decisions were made:</p> <p>The Board voted to establish a 15-member quorum for board business (present at meeting or via telephone or video conference connection); to have annual elections of officers; to accept the board officers and duty descriptions on the draft attachment version and use an attachment reference in the bylaws rather than list duties in the bylaws; to <u>not</u> limit the number of terms an officer may be elected to serve and to have terms match fiscal year, July to June; to use a broader definition of ‘lived experience’ or voice of the consumer/advocate for the fulfillment of statute required for representation on the executive committee, i.e., not strictly limited to the representatives filling seats of SUDS or MH consumer/advocate on the board but</p>	Laura will record the board decisions in the appropriate parts of the draft bylaws; deferred items will be scheduled for review at future board meeting; board members will send their

<p>Update on Board Structure Options and Planning Council information</p>		<p>authentically representing consumer/advocate voice; to consider reason for termination of a board member's appointment 3 unexcused absences in a 12 month period (July to June)</p> <p>Questions referred to a future board meeting: Definition of majority vote for passing measures (simple, 2/3's or other number) Proxy voting – will it be allowed and if so, the process Email voting – will it be allowed and if so, the process Definition of inappropriate activities that could warrant termination of board appointment</p> <p>Nominations were held for officer elections. The following board members received unanimous votes for the following offices, serving from now until June 30, 2015: Chair – Amy Korb – POST MEETING NOTE: Circumstances require that Amy decline the nomination and election. A new chair will be elected at the November meeting. Vice Chair – Jess Wojcik Secretary – Sabrina Swope Treasurer – Gina Westcott Executive Committee 5th Member – Jeremy Clark</p> <p>Laura provided an update on organization structure options. A.) The “Stand Alone as an Independent Government Entity” is not an option per the Controller's office. B.) While the legislation does not include forming a 501c3 nonprofit as an option, pursuing this approach would be time consuming and would limit the ability of DHW to contract with the organization. Any contracts or grants for 501c3's with DHW must go through a competitive RFP process. DHW can contract directly with a governmental entity. C.) Using a model similar to the Developmental Disabilities Council as a partner with DHW is possible, but comes with some limitations. DHW would have to represent the Board at the Legislature to request increases in spending authority and staffing when contracts/grants are received. The Governor would need to approve any grants opportunities prior to the Board pursuing applications. D.) In response to questions raised in other regions about limitations on contract and grant options</p>	<p>input on the issue of termination for inappropriate activities to Laura to compile for future consideration.</p> <p>Post Meeting Note: Election of Chair will happen at November meeting</p>
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		that could be pursued through partnership with a health department, Laura had a meeting with CDHD staff to ask questions about any limitations that might be expected given their organizational structure. CDHD does not have spending or staffing limits beyond funding. If they receive a grant they can hire staff and spend the grant funds without seeking additional authority. They have applied for federal government grants open to special purpose districts and local government in the past. They have partnered with 501c3 organizations. CDHD would not be able to apply for grants that only states are eligible to apply for, for example Access to Recovery Federal Grants, but neither would any other entity besides the State. Laura suggested that the board invite Russ Duke and any Board of Health members available to the November Board meeting; consensus was to issue invitation. Greg Dickerson expressed a desire to have the executive committee of the Board be part of future meetings with CDHD.	Laura will invite R. Duke and CDHD Board members to November BH Board meeting
New Business Conflict of Interest SPC meetings - representative Budget Update	Laura Thomas	<p>A conflict of interest declaration form was distributed. The source was a sample form from the toolkit website and was updated to reflect Region 4 Behavioral Health Board. Some parts may not currently be applicable or may need further definition, such as affiliate relationships. Board members were asked to complete the form and leave at the meeting or bring to the next meeting. Members not present will receive a form to submit. Any items that don't seem to apply should be marked "None". Copies will be made and provided to board members so that as personal circumstances change, updates can be made.</p> <p>The State Behavioral Health Planning Council (SPC) meetings are open to the public. Laura asked if there were board members willing to attend with the understanding member(s) could not speak for the entire board unless instructed to do so. Rather, the idea is to have contact with the SPC similar to the official representation held by the MH board to the State Mental Health Planning Council in the past. Rhea Morrison, Amy Korb, Jess Wojcik, and Christina Smith indicated interest. It was suggested those interested work together to determine a schedule because the meeting is more than one day long. The next SPC meeting is scheduled for January 5-7, 2014 in Boise.</p> <p>Laura provided an update on expenditures to date: \$138.47 for board meeting supplies. The required forms for mileage reimbursement are being determined; mileage approved from the last meeting is an outstanding expense.</p>	<p>Please submit completed conflict of interest declarations to Laura by next board meeting.</p> <p>Board members interested in attending SPC meetings will coordinate schedule amongst themselves and provide update to full board after January meeting.</p>

